

Safety Review Committee
November 16, 2001
Time: 10:00am – 12:00 Noon
Minutes

Members Present

Steve Lundgren, Ronald Madaras, Scott Taylor, Robin Wendt, Gordon Wozniak, Donald Lucas, Othon Monteiro, John Bowerman, Linda Smith, Ted Sopher, Joel Ager, Weyland Wong

Members Absent

Arthur Ritchie, Burton Mack Kennedy, Manouchehr Saljoughian, Linda Wuy, Linfeng Rao, Ed Lampo

Guests

Matt Kotowski, Don Van Acker, John Chernowski, Ben Feinberg

Previous Minutes

The meeting was called to order at 10:00am by Committee Chairperson Gordon Wozniak. The September minutes were accepted as submitted.

Comments from the Chair

Gordon Wozniak announced that he was stepping down from the chair position and the new chair would be Ben Feinberg, Deputy Director of the ALS. Ben acknowledged the change effective as of the next meeting.

Berkeley Lab Accident Prevention SRC Briefing

Matt Kotowski provided a briefing on Laboratory accidents, the status of Lab statistics, and a breakdown for on-going accident analysis. Matt discussed existing interventions and the strong relationships with tracking self-assessment performance measures. Also discussed were:

- Accident Rate Status (Laboratory)
- Accident Investigation & Reporting
- Appendix F and Quarterly Analysis
- Existing Interventions and Strategies
- Possible SRC Accident Prevention Efforts

Ted Sopher asked questions regarding his responsibilities as a supervisor after he has returned the Supervisor's Accident Analysis Report. Matt noted the responsibilities and that a new Supervisor's Safety Training Program is now offering the much-needed information.

Accident Review Board Process

Robin Wendt provided a description of the Accident Review Board process and its application to accident reduction. He emphasized a strong philosophy for making the process positive for the employee and the supervisor. He outlined the Board process and outcome expectations of several divisions (Facilities, EH&S, and Engineering).

Gordon Wozniak noted that he couldn't recommend the Accident Review Board for all divisions but noted that for those divisions utilizing the process it has been beneficial.

ISM Board Presentations (Post MESH Reviews) Revisited

Robin announced that the ISM meeting updates will only be for ISM issues and not as follow up on MESH concerns. The post MESH meetings with Facilities and Engineering divisions have been cancelled.

Proposal on Safety of Matrix Employees

Don Van Acker, Group Leader for Safety Engineering, provided a presentation on EH&S taskforce conclusion and recommendations for improving the safety of matrix employees. The presentation included conclusions discussed at the Safety Coordinators meeting and to be presented at the next Operations meeting. The strategy for protection include:

1. Provide a policy to ensure home division responsibility for matrix Employees.
2. Define and track employees performing matrix assignments.
3. Modify the division-level ISM plan to establish the safety method preferred.
4. Validate ISM protection for matrix assignments.

Discussion was brief. In general, comments were in favor of identifying matrix employees.

The meeting adjourned at 11:45a.m.